ISO 9001:2015

February 26, 2025

## Office Order No.: 38-2025

Mr. Md. Nawab Ali (0984), Senior Executive Officer, Underwriting Dept., Jashore FPR Center (0113)-Khulna Zone is hereby advised to sit and work at Underwriting Section at Khulna Full Pledge Service Centre on 26-02-2025 & 27-02-2025 for business closing of February, 2025.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Md. Nawab Ali (0984), Senior Executive Officer

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Executive Vice President HR & ADMIN Department

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Mr. Md. Nawab Ali (0984), Senior Executive Officer

## C.C. to: for kind information:

- 1. The Chief Executive officer
- 2. The Additional Managing Director.
- 3. The DMD (Dev.)
- 4. The SEVP & Chief Financial Officer.
- 5. The SVP & Incharge, U/W & Re Insurance Dept.
- 6. Master file
- 7. Office Order file
- 8. Personal file

- 1. The EVP (PRT) & Incharge, Khulna Zone.
- 2. The Incharge, Jessore FPR Centre.